

CLAN: Monitoring, Evaluation and Learning Commitment

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Purpose

This Commitment outlines CLAN's framework to be used as a guide to identify key principles and practices to underpin planning and implementation of CLAN's programs, projects and activities. The Framework is to be used as an accessory to CLAN's Project Design, Monitoring and Evaluation Policy. The key principles outlined below are to be implemented in CLAN's work and also in other policies where relevant (see Appendix).

CLAN was created to work for children living with chronic health conditions in resource-poor settings around the world. CLAN's Vision and Mission, as stated below, identify CLAN's purpose and focus to work towards achieving equity and equality for children living with non-communicable diseases (NCDs) and their families who live in resource-poor settings. Challenges facing these families and children in resource poor countries may include poverty, distance to medical services, lack of training about a NCD, lack of medicines, illness causing absences from school and education, and unemployment for parents.

CLAN's Vision: Our vision is that all children living with chronic health conditions in resource-poor settings of the world will enjoy a quality of life equivalent to that of their neighbours' children in higher-income countries.

CLAN's Mission: To maximise the quality of life for children and their families who are living with chronic health conditions in resource-poor settings of the world.

Definitions: (Oxford Dictionary)

Equity The quality of being fair and impartial.

Equality The state of being equal, especially in status, rights or opportunities.

CLAN is committed to providing services and opportunities with the support of stakeholders and formal partners to improve the health and conditions of children living with NCDs. To achieve these goals, CLAN endeavours to facilitate multi-sectoral involvement for a comprehensive approach to a complex problem which may involve governments and health systems, industry, policy makers, health professionals, specialists, businesses and most importantly, the children living with NCDs and their families in resource poor settings.

The following outlines CLAN's approaches to working with children living with NCDs and their families, partners and stakeholders.

1 Project Design

CLAN's policies for planning programs, projects and other activities include the following processes included in the Project Design, Monitoring and Evaluation Policy:

- Identification of needs of a specific group of children in a community
- Designing the project to meet the needs of the target group of children with NCD's and their families

- Appraising the project proposal e.g. for quality assurance, budgets, partner capacity
- Implementing activities with partners ensuring the advancement of participation and contribution of primary stakeholders
- Monitoring during the project implementation, managing risks, adjusting if needed to meet needs of the target group
- Evaluation of the project to determine efficiencies and effectiveness of the project for relevance to meet the needs of the target group, to build capacity and develop sustainability
- Review of effectiveness of the project for learning, application and future planning.

2 Key Principles

2.1 Equality and Equity

i. Equality

CLAN works collegially with partners to plan and implement programs and projects that demonstrate equality and equal opportunity. CLAN's approach to working with stakeholders including professionals, families and children, is to treat others with respect, fairness and impartiality. Activities are implemented fairly and impartially, and with honesty and transparency. Consultation with participants in CLAN programs, especially with those who may be disadvantaged due to gender or age, is undertaken to ensure planning includes opportunities for all to participate and achieve desired outcomes.

ii. Equity

Careful planning based on research includes the need to plan each activity carefully in order to provide outcomes that demonstrate equity, that is, to meet the specific and different needs of a group or individuals so that all participants can achieve positive outcomes to improve their lives. For example, in some cases a child with a chronic health condition may also experience other health issues that need to be taken into account in planning activities so that the child can achieve the same or similar outcome/s.

To achieve equality and equity CLAN the following key aspects are taken into account when planning programs and projects:

- a rights of the child
- b vulnerability of children and families with needs and/or at risk
- c consideration and management of potential or identified gender inequalities and inequities which may include presenters, parents, children and young persons involved in CLAN programs
- d level of disabilities experienced by children living with NCDs and impact on their families and communities
- e positive and effective communication strategies required, particularly for working with groups in another language
- f collaborative and effective management of complaints
- g. resources available to provide long-term benefits

2.2 Quality and Effectiveness

Key components of planning for quality and effectiveness involves careful planning for each program, project or activity. In consultation with stakeholders, CLAN identifies and plans for:

- i research to analyse needs and the contexts for implementing activities
- ii strategic goals and outcomes to achieve objectives
- iii analysis of potential risks and mitigation strategies such as training
- iv reviews and assessments during and at the conclusion of planned activities
- v reflections and analysis of results, learning, and application to future planning where relevant.

2.3 Stakeholders and partners

CLAN works collegially with partners and/or relevant stakeholders at all stages of a program, project or activity undertaken to achieve strategic goals. Coordinated programs or projects are developed and implemented with input from partners, and where relevant to a program, will include input and/or feedback from participants such as presenters, health officials, children living with NCDs and their families.

Procedures include activities to monitor and evaluate progress and outcomes during each stage of a CLAN program.

- i collaborations on analysis of contexts and barriers to achieve improved health outcomes
- ii purpose of the program or project
- iii goals, objectives and outcomes, indicators
- iv human and non-human resources available
- v roles and responsibilities for all participants
- vi opportunities to participate in decision-making, particularly for women and girls
- vii indicators for accountability
- viii documented reviews and evaluations of the program or project, based on criteria relevant to outcomes
- ix. appraisals of outcomes related to goals, objectives and outcomes and evidence of building capacity and sustainability.

2.4 Evaluation and learning

Evaluation and learning is integral to all aspects of a planned program, including the initial concept, implementation, final outcomes. Relevant documentation will be used as part of the formal report to be presented to CLAN's Committee for the purposes of reviewing, evaluating and analysing the program's purposes, achievements, and factors that may have affected or impacted on the program's implementation and outcomes including the advancement of participation and contribution of primary stakeholders, including women and children. When the final report is accepted by the Committee, it will be shared with relevant partners, stakeholders for review, and used where relevant to inform future strategies and practice.

Appendix: Associated Policies

The Commitment Statement above is, where relevant, applicable to the implementation of CLAN's Policies below.

Building Capacity and Sustainability Policy

Child Inclusive Policy
Child Protection Policy
Code of Ethics and Professional Conduct Policy
Complaint Management Policy
Copyright and Intellectual Property Policy
Conflict of Interest Policy
Counter Terrorism Policy
Disability Inclusiveness Policy
Drug Donations to Developing Countries Policy
Equal Employment Opportunity & Anti-Discrimination Policy
Financial Impropriety Risk Management Policy
Financial Management Policy
Fundraising Policy
Gender Equality Policy
Grievance & Dispute Resolution Policy
Human Resources Policy
Managing Social Media Policy
Non-Aid and Development Activities Policy
Privacy Policy
Project design, Monitoring and Evaluation Policy
Risk Management Policy
Safety and Security Policy
Staff Training & Development Policy
Whistleblower Policy
Work Health & Safety Policy